

Contract Committee Review Request  
**MUST BE COMPLETED IN FULL**

Date: 11/13/2024

Contract/Agreement Vendor: Lazel/Learning A-Z Christine Miessler  
Name of Vendor & Contact Person  
christine.miessler@learninga-z.com  
Vendor Email Address

Renewal of online licenses for Reading A-Z licenses for Timber Ridge Elementary. Licenses will provide parental involvement resources.  
Describe Contract (Technology, program, consultant-prof Development, etc.)

*Please use Summary below to fully explain the contract purchase, any titles, and details for the Board of Education to review.*

Students  
Reason/Audience to benefit  
12/09/2024 \$ 959.94  
BOE Date Amount of agreement

Person Submitting Contract/Agreement for Review: Jean Brassfield

**PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK**

Principal &/or Director or Administrator: Jean Brassfield

Does this Contract/Agreement utilize technology? YES / NO MM  
 If yes, Technology Admin: \_\_\_\_\_

Cabinet Team Member: Karl Dyer

Funding Source: Title I / 511 511-2194-653-494-1134-000-220  
Fund/Project OCAS Coding

**Consent**  
 **Action**

Renewal of 18 classroom licenses of Reading A-Z. Reading A-Z is famous with educators for it's extensive collection of leveled reading resources. With more than 2,000 books at different levels of text complexity, you can easily put developmentally appropriate content into each student's hands. Licenses will be valid beginning December 10, 2024 to June 30, 2025.

**Summary** *This area must be complete with full explanation of contract*

*The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.*

RQ 166695 11/13 TR/220  
PO \_\_\_\_\_



# Quote

**Date:** 11/13/2024  
**Valid Until:** 12/15/2024  
**Bill Id #:** 10815694  
**Username:** tgreen55

### Ship To:

Tiffany Green  
Timber Ridge Elementary School  
3500 E Kenosha St  
Broken Arrow, Oklahoma 74014-6758  
918-505-5260  
tjgreen@baschools.org

### Bill To:

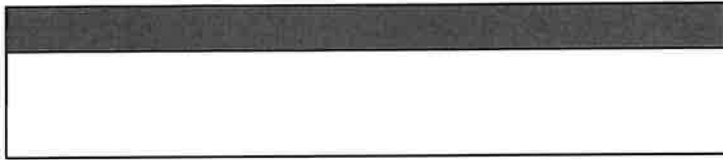
Tiffany Green  
Timber Ridge Elementary School  
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Broken Arrow, Oklahoma 74014-6758  
918-505-5260  
tjgreen@baschools.org

### Renewal

Product	Start Date	End Date	List Price	Quantity	Final Cost
Reading A-Z	12/10/2024	6/30/2025	\$959.94	18.00	\$959.94

**List Total:** \$959.94  
**Your Total Cost:** \$959.94

(\*) Taxes (if applicable) to be calculated at time of purchase. All prices are in U.S. dollars.



## Sales Executive

Chris Miessler  
cmiessler@learninga-z.com  
(866) 889-3731

If paying by purchase order please send a Learning A-Z quote matching your Purchase Order (P.O.)

**Email the P.O. along with the Learning A-Z quote to [orders@learninga-z.com](mailto:orders@learninga-z.com).**

### **P.O. must include:**

1. PO number
2. Learning A-Z as the vendor
3. Bill To information
4. The product(s) being purchased
5. Total dollar amount
6. If your PO has a signature line, it must be signed

If paying by credit card online, **log in to your [My Account](#) page. If you don't know your password, use the [Forgot Password](#) link to reset your password. Click [Review](#). Fill out your card information and click [Complete Order](#).**

### **Learning A-Z License Agreement**

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Please review our [terms and conditions](#) carefully before activating your account.

Thank you for your business!